



## COMMON APPLICATION GUIDELINES

# Emory College and Oxford College

At Emory University you'll find two distinct choices for your first two years of undergraduate education. You can choose to apply to Emory College, the four-year undergraduate division in Atlanta, or you can apply to Oxford College, and spend your first two years at Emory's original campus in Oxford, Georgia. All Oxford students automatically continue as juniors to Emory's main campus in Atlanta. We strongly encourage you to consider applying to both campuses, and have made it easy to do so as you will need to complete just one application. Students who apply to both Oxford College and Emory College will have their application reviewed independently and will receive an independent decision from each school.

## INSTRUCTIONS

Emory University exclusively accepts the Common Application. The application for admission can be found on the Common Application website: [www.commonapp.org](http://www.commonapp.org). To complete your admission file, the Emory University Office of Undergraduate Admission will need the following:

- Common Application
- Questions and Writing Supplement Section of the Emory University "My College" tab of the Common Application
- A \$75 application fee or Common Application fee waiver
- Official high school transcripts
- Official college transcripts, if applicable
- Official scores from the SAT and/or the ACT; if English is your second language, it is highly recommended that you submit results from the TOEFL or IELTS
- Secondary school report/counselor's recommendation
- Two teacher letters of recommendation

## CONTACT INFORMATION

Emory College of Arts and Sciences  
404.727.6036  
[admission@emory.edu](mailto:admission@emory.edu)  
[www.emory.edu/admission](http://www.emory.edu/admission)

Oxford College  
770.784.8328  
[oxadmission@emory.edu](mailto:oxadmission@emory.edu)  
[www.emory.edu/oxford](http://www.emory.edu/oxford)

If you are mailing any application materials please send to the address below.

Emory University  
Office of Undergraduate Admission  
3263-001-1AA  
1390 Oxford Road NE  
Atlanta, Georgia 30322

# Completing the Common Application – First Year Applicants

Visit [www.commonapp.org](http://www.commonapp.org) to create your account and begin working on your Common Application. Emory University exclusively uses the Common Application, whether applying to Emory College, Oxford College, or both. After selecting and adding “Emory University” from the College Search tab, you will be able to begin work on the Emory University-specific Questions and Writing Supplements under your My Colleges tab.

## STUDENT STATUS AND ADMISSION PLANS

Under the Questions section for Emory University on your My Colleges tab, you will be asked a series of questions to determine which colleges and admission plans you are applying for.

- If you want your application to be considered for both Emory College and Oxford College then select “Both Colleges First Year” for Student Status.
- If you want your application to be considered just for Emory College then select “Emory College First Year” for Student Status.
- If you want your application to be considered just for Oxford College then select “Oxford College First Year” for Student Status.

Next you will need to select the Preferred Admission Plan (Early Decision I, Early Decision II, or Regular Decision) associated with the Student Status you selected. Do note that if your selected Student Status is Both Colleges, then the admission plan you choose will be associated with both your Emory College and Oxford College application review.

**Please note there is a different process for applicants who would like to be considered for separate admission plans when applying to both Emory College and Oxford College.**

This option is for students who want to be considered as an Early Decision applicant for one of the colleges and a Regular Decision applicant for the other. Do not select the Both Colleges option under Student Status; instead select the college you plan on applying to as an Early Decision applicant. For Preferred Admission Plan, select either Early Decision I or Early Decision II. You will then need to answer “Yes” to the following question:

*If you are applying under an Early Decision plan to a single College, would you also like your application to be considered under Regular Decision for the other College?*

By answering yes to this question and completing the other questions as explained above, your application will be

considered for Regular Decision for the other college that you did not select under Student Status.

## APPLYING FOR THE EMORY UNIVERSITY SCHOLARS PROGRAM

If you would like to apply for the Emory University Scholars Program, with a **November 15** deadline, you will need to select that option when answering the following question:

*Separate from need-based financial aid, which of the following programs are you interested in pursuing to help fund your education at Emory University?*

Selecting the Emory University Scholars Program option, requires you to submit all application materials by the November 15 deadline and complete the additional Scholars essay under the Writing Supplement section.



# Additional Steps and Writing Supplement

Once you have completed the Questions section for Emory University, you will need to “Assign Recommenders.” Remember, Emory requires a letter of recommendation from your high school guidance counselor and two high school teachers.

You will also need to complete both of the short-answer essay prompts as part of the Emory Writing Supplement. The responses to these questions are intended to be short— 250 words or less—so make sure you get right to the point in your work.

**QUESTION #1:** Undergraduates at Emory and Oxford Colleges are offered countless opportunities to engage with the student body, the faculty, and your academic program of choice—from hands-on research to student organizations to volunteering. What are some of the programs and/or activities you would plan to get involved with on either campus, and what unique qualities will you bring to them?

**QUESTION #2:** Imagine you are a professor, charged with teaching a new course. Emory University offers over 1,000 courses in a wide range of academics subjects. You are free to choose whatever academic subject you want. What class would you create? What would you hope students would leave your class having learned? (Don’t forget to include your class title!)

Whether applying to Emory College, Oxford College, or both colleges, there is only one \$75 application fee required. The application fee must be paid online through the Common

Application. Students who feel they qualify for a fee waiver can certify so in the Common Application Profile fee waiver section.

Please submit your transcripts and recommendations online if possible, or have these items mailed by your school in one package to the Office of Undergraduate Admission. You need only submit supporting documents once, no matter if you are applying to both Emory College and Oxford College.

## IMPORTANT NOTES

- Students who apply to both Oxford College and Emory College will have their application reviewed independently and will receive an independent decision from each school.
- If you have already submitted the Common Application to only Emory College or Oxford College, you may later decide you would like to be considered for admission to the other college. In order to be considered for admission to that other school, you must send an email to [admission@emory.edu](mailto:admission@emory.edu) requesting your application be added.
- A student’s application will not be complete and will not be processed until the Common Application, Questions and Writing Supplement sections of the Emory University “My College” tab, and application fee (or fee waiver) have been submitted. Applicants may check the status of their application materials at [www.opus.emory.edu](http://www.opus.emory.edu) once these items have been submitted and processed.



# Selecting an Admission Plan

Application Plan			
	DUE DATE	NOTIFICATION DATE	DEPOSIT DEADLINE
EARLY DECISION I SCHOLARS PROGRAM	November 1	December 15	January 15
EARLY DECISION II	November 15	End of January	May 1
REGULAR DECISION	January 1	February 15	March 1
	January 15	April 1	May 1

## EARLY DECISION

Students can apply Early Decision to Emory University, choosing either Emory College, Oxford College, or both. The Early Decision Agreement, required of all Early Decision applicants, must be signed by the student, parent, and school counselor. If applying to Emory College, Oxford College, or both through the Early Decision admission plan, the signatures on this agreement serve for both campuses. If you apply Early Decision to both Emory College and Oxford College, and you are admitted Early Decision to only one campus, then you will need to pay your admission deposit to that division. If you are accepted to both Emory College and Oxford College Early Decision, you have until the deposit date to choose which campus to attend. If you are planning to apply to both either using Early Decision plans or Regular Decision, it is recommended you apply to both at the same time.

## EMORY UNIVERSITY SCHOLARS PROGRAM

Emory College, Oxford College, and the Goizueta Business School offer merit-based scholarships to incoming first-year students through the Emory University Scholars Program. To be considered for the Emory University Scholars Program (including the Woodruff, Oxford, and Goizueta Scholarships), students must select one of Emory's three admission decision plans (Early Decision I, Early Decision II, or Regular Decision). Students must submit all required application materials, including the additional Scholars Essay, by the November 15 Emory University Scholars Program deadline. Please note for the 2013-2014 application cycle, applicants no longer need to be nominated by a high school guidance / college

counselor to be considered for the Emory University Scholars Program, and no additional nomination forms are required. Students can self-nominate themselves via their Common Application, and the only additional requirement is answering one of the two Scholar essays as part of the Common Application Writing Supplement on the Emory "My College" page.

## REGULAR DECISION

Regular Decision is a traditional application plan that is nonbinding. You may apply Regular Decision to Oxford College, Emory College, or to both schools.



# Additional Applicant Types

## INTERNATIONAL

Emory welcomes international students to apply to the university, provided applicants meet basic eligibility requirements. In addition to the admission requirements, international applicants are required to submit a Financial Certification form. Please visit the [www.emory.edu/admission/admission/international\\_students/](http://www.emory.edu/admission/admission/international_students/) for more information.

## NON-NATIVE ENGLISH SPEAKERS

Applicants who do not use English as their primary language must demonstrate the ability to be successful in a rigorous English-medium academic curriculum. In addition to submitting results from either the SAT or ACT, the TOEFL or IELTS exam is highly recommended when English is not the native language of the student. A score of 100 on the Internet-based TOEFL (IBT)—or 250 on the computer-based TOEFL (CBT) or 600 on the paper-based TOEFL (PBT)—or an overall band score of 7.0 on the IELTS is expected.

## HOME-SCHOOLED APPLICANTS

In addition to the required results from the SAT I or ACT, we ask that a student who has been schooled at home submit results from three SAT II exams—one in mathematics and two of the student’s choosing. We require at least one letter of recommendation from someone other than a family member. Home-schooled students are encouraged to submit a concise but comprehensive explanation of their curriculum.

## EARLY ADMISSION (JUNIORS ONLY)

Early Admission is an application option for high school juniors. Academically exceptional students who wish to enter college after completing the eleventh grade may apply for the Early Admission plan. Candidates are expected to complete all requirements of regular admission by the stated deadlines, as well as meet the same standards of eligibility. Please note that the most successful Early Admission candidates are those who have completely exhausted their high school’s advanced curricular offerings.

# Emory College Transfer Application

Emory College considers you a transfer student if you have completed one year as a full-time student in a degree-seeking program at another two-year or four-year college or university after completing high school. A minimum of 28 credit hours is required, not including AP, IB, or dual-enrollment credit. Applicants should have a minimum cumulative GPA of 3.0 on a 4.0 scale in all college work attempted: most students that are admitted into Emory College have a minimum GPA of 3.5 or better. Oxford College no longer accepts transfer applicants.

## TRANSFER APPLICATION REQUIREMENTS

- Common Application
- Questions and Writing Supplement Section of the Emory University “My College” tab of the Common Application
- A \$75 application fee
- Official transcript(s) from ALL colleges and universities attended (including summer coursework)
- Official high school transcript
- SAT I and/or the ACT (required if student has less than two semesters of college work completed); if English is your second language, it is highly recommended that you submit results from the TOEFL or IELTS
- Letter of recommendation from a college professor
- Registrar Report

## Application Deadlines (Emory College Only)

	APPLICATION DEADLINE	FINANCIAL AID DEADLINE	NOTIFICATION
FALL PRIORITY CONSIDERATION	March 15	March 15	Late April
FALL TRANSFER	May 1	March 15	Mid-June
SPRING TRANSFER	November 1	November 1	Early December
SUMMER TRANSFER	April 1	Not Application	Late April

# Financial Aid

At Emory University, we think choosing a college should be based on fit, not finances. We are committed to meeting 100 percent of demonstrated financial need for all accepted students. You should not wait for an admission decision to apply for financial aid. It's important to submit your financial aid documents and admission applications for college simultaneously. Below are important deadlines and notification dates for Emory College of Arts and Sciences and Oxford College.

Application Program*				
	FILE CSS PROFILE**	FILE FAFSA	TAX RETURN *** INCLUDING W-2 FORMS	AWARD INFORMATION AVAILABLE
EARLY DECISION I	November 15	March 1	2012: November 15 2013: March 1	December 15 estimate April 1 final award
EARLY DECISION II	January 15	March 1	2012: January 15 2013: March 1	February 15 estimate April 1 final award
REGULAR DECISION	March 1	March 1	March 1	April 1

\*See [emory.edu/financial\\_aid](http://emory.edu/financial_aid) for a complete list of aid programs and application procedures.  
\*\*You must register for the CSS PROFILE prior to filing at [profileonline.collegeboard.com](http://profileonline.collegeboard.com).

\*\*\*Please also note the need for noncustodial forms and tax returns, found on the web.

## AFFORDABILITY

**Need-based Aid:** A family's entire financial portfolio, including income, assets, and other earnings, will be considered for eligibility to receive financial aid. In addition to the FAFSA, Emory uses the CSS Profile because it provides more insight into a family's financial circumstances. The FAFSA is used to determine federal aid eligibility and the CSS Profile determine institutional aid. Financial aid packages can consist of grants, loans, work study, and scholarships. Emory is dedicated to programs such as Emory Advantage and Questbridge to assist students with high financial need.

**Merit Scholarships:** Emory College, Oxford College, and Goizueta Business School offer scholarships based on academic merit to incoming first-year students as part of the Emory University Scholar's Program. Scholarships range from partial to full tuition. Candidates for the Scholars Program nominate themselves on their application, are required to submit an additional essay, and must complete their application by November 15. For more information, please visit [www.emory.edu/admission/admission/emory\\_scholars](http://www.emory.edu/admission/admission/emory_scholars).

## EARLY DECISION AND FINANCIAL AID

Early Decision I students interested in need-based financial aid must submit the CSS PROFILE and the previous year's tax documents by November 15. Early Decision II students interested in need-based financial aid must submit the CSS PROFILE and the previous year's tax documents by January 15.

If cost is a factor, you should complete the CSS PROFILE and submit it to their processing center by the appropriate deadline. You also must submit complete copies of your and your parents' previous year's US tax documents. No deposit extensions will be given to students who are waiting for financial aid information if those students applied for aid after the deadline.

If attendance at Emory is contingent upon receiving a merit scholarship, it is advised to choose Regular Decision and not choose either Early Decision option.

For further information, please visit the Office of Financial Aid website at [www.emory.edu/financial\\_aid](http://www.emory.edu/financial_aid).

Emory University does not discriminate in admissions, educational programs, or employment on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran's status and prohibits such discrimination by its students, faculty, and staff. Students, faculty, and staff are assured of participation in University programs and in use of facilities without such discrimination. The University also complies with all applicable federal and Georgia statutes and regulations prohibiting unlawful discrimination. All members of the student body, faculty, and staff are expected to assist in making this policy valid in fact. Any inquiries regarding this policy should be directed to the Emory University Office of Equal Opportunity Programs, Administration Building, Atlanta, Georgia 30322-1950. Telephone 404.727.6016 (V/TTY): fax 404.727.2666. TTY 404.727.1065; fax 404.727.1126.